

## Hall Meeting Tuesday 1 May 2012

**Present** – Calum Bulloch, Jackie Parsons, Joanne Haire, Jack Bird, Helen Robertson, Colin Parsons, Renee Gibson, Grace Gray, Gill Harrington, Ingrid Hobbs & Willie Gillispie.

### **Apologies**

None.

### **Approval of Minutes**

No changes required. Some discussion ensued regarding the distribution of the hall meeting minutes and agenda.

### **Action 1/0512 - Open**

To distribute the minutes for the previous meeting and the next meeting's agenda by e-mail.

### **100 Club**

- 1<sup>st</sup> – Annie Coomber
- 2<sup>nd</sup> – Rosie MacAndrew
- 3<sup>rd</sup> – Colin MacAndrew

### **Fundraising**

As discussed last meeting, main fundraising event is Linda Jackson on 16 June 2012. Promotion of the event was talked about and Calum agreed to put together a poster for the event.

### **Action 2/0512 - Open**

Calum to put together a poster for the event.

### **Action 3/0412 - Closed**

Helen agreed to find out how much Lorna Lloyd would charge for catering the event (including spit roast). The full amount under consideration is £600. It was decided the cost of hiring Lorna Lloyd was not of benefit and instead all would contribute to providing *curry*.

### **Action 3/0512 - Open**

Ingrid agreed to put around a flyer to everyone to find out what everyone is happy to provide whether this is food, condiments, time. One hundred is the number anticipated we would need to cater for.

We would also need to come up with a kitchen rota.

**Action 4/0512 - Open**

To determine kitchen rota based on response to flyer.

**Action 4/0412 - Closed**

Gill to talk to Duncan Overmeer about an early acoustic session to the main event, Linda Jackson. Gill informed the meeting Duncan Overmeer does not wish to perform on this occasion.

Bill agreed to speak to Joe Brown about taking part. Participants from the Music School are a possibility too. Jackie suggested Paul and Martin might like to do a session.

Due to the success of the transport put on for the Hog Roast event last year it was decided worthwhile to pursue again.

**Action 5/0412 - Ongoing**

Jackie to find out transport costs. Anticipated spend £50.

It was thought at least four people are required to work the bar and Calum has agreed to stocking-up the bar and making-up a bar rota.

**Action 5/0512 – Open**

Calum and Bill to stock the bar and draw-up a bar rota.

**Action 6/0412 - Closed**

Jackie to apply for licence to run from 16:00 to 00:30 in the name of Jack Bird. Applied awaiting confirmation.

Other fundraising events include an event in Plockton tbc.

The hall is booked for a birthday/non-hall fundraiser 16 May 2012.

Following the formal handover to Grace as the new hall keeper. Action from previous meeting discussed at length.

**Action 1/0412 - Closed**

For all attendees to review conditions of use for the hall at the next meeting. Agreed by all no changes required.

### **Action 2/0412 - Closed**

For all attendees to review costs for use of the hall at the next meeting. Costs for hiring the hall are considered too low. The hall currently breaks even but should a problem occur eg, building works, there is no contingency to pay for this unplanned expense. Therefore it was decided to increase all the 'event' prices as detailed below.

Workshop £50

Polling Station £200

Non-local Charity Fundraiser £100

Local (community council area) Charity Fundraiser £50

Children's Party £30

18<sup>th</sup> Party £100

Wedding £250

All routine things would remain at current price until further notice.

### **Hall Tidy-up**

It was agreed to hold a hall tidy-up prior to the main fundraising event taking place on 16 June 2012. This would include the garden as well. Anticipated this would fall on the weekend prior to the event 9/10 June 2012.

### **Action 6/0512 - Open**

Jackie and Renee agreed to provide a list of required tasks for the next meeting.

### **AOB**

Gill confirmed the reason Lochan no longer hold events in the hall is due to poor attendance. But Lochan does not rule out use of the hall in the future.

### **Action 7/0412 - Ongoing**

Hall fence to North requires looking at whose responsibility?  
Add to next month's agenda.

### **Next Meeting**

Next meeting scheduled for first Tuesday of each month with the exception of January so date of next meeting is Tuesday, 5 June 2012 at 19:30.

## Summary of Actions

<b>Ref</b>	<b>Date</b>	<b>Action</b>	<b>Status</b>
<b>1/0412</b>	3 Apr 2012	For all attendees to review conditions of use for the hall at the next meeting.	Closed
<b>2/0412</b>	3 Apr 2012	For all attendees to review costs for use of the hall at the next meeting.	Closed
<b>3/0412</b>	3 Apr 2012	Helen agreed to find out how much Lorna Lloyd would charge for catering the event (including spit roast).	Closed
<b>4/0412</b>	3 Apr 2012	Gill to talk to Duncan Overmeer about an early acoustic session to the main event, Linda Jackson.	Closed
<b>5/0412</b>	3 Apr 2012	Jackie to find out transport costs.	Ongoing
<b>6/0412</b>	3 Apr 2012	Jackie to apply for licence to run from 16:00 to 00:30 in the name of Jack Bird.	Closed
<b>7/0412</b>	3 Apr 2012	Hall fence to North requires looking at whose responsibility? Add to next month's agenda.	Ongoing
<b>1/0512</b>	1 May 2012	To distribute the minutes for the previous meeting and the next meeting's agenda by e-mail.	Open
<b>2/0512</b>	1 May 2012	Calum to put together a poster for the event.	Open

<b>3/0512</b>	1 May 2012	Ingrid agreed to put around a flyer to everyone to find out what everyone is happy to provide whether this is food, condiments, time.	Open
<b>4/0512</b>	1 May 2012	To determine kitchen rota based on response to flyer.	Open
<b>6/0512</b>	1 May 2012	Calum and Bill to stock the bar and draw-up a bar rota.	Open
<b>6/0512</b>	1 May 2012	Jackie and Renee agreed to provide a list of required tasks for the next meeting.	Open